



SAN RAFAEL WATER DISTRICT
Poblacion, San Rafael, Bulacan

EXCERPTS FROM THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF SAN RAFAEL WATER DISTRICT HELD AT SAN RAFAEL WATER DISTRICT ON DECEMBER 16 2014.

PRESENT:

Dir. Marivic V. Vergel de Dios	-	Chairman of the Board
Dir. Danilo R. Borja	-	Vice-Chairman
Dir. Socorro V. Valdecantos	-	Board Secretary
Dir. Leonila G. Ramos	-	Board Treasurer
Dir. Manuel I. Vasallo, Jr.	-	Board Auditor

OTHER PRESENT:

Engr. Numeriano M. Castañeda Jr.	-	General Manager
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BOARD RESOLUTION NO. 2014-60
SERIES OF 2014

““A BOARD RESOLUTION APPROVING ANNUAL BUDGET OF SAN RAFAEL WATER DISTRICT FOR THE CALENDAR YEAR 2015”.

WHEREAS, the Management presented to the Board of Directors the proposed Annual Budget of San Rafael Water District for the Calendar Year 2015 for approval;

WHEREAS, after a careful and thorough study and review of the proposed 2015 Budget of San Rafael Water District, the Board of Directors found out that it is appropriate and necessary to the interest of the Water District and the public as well;

NOW THEREFORE, upon motion of Vice-Chairman Danilo R. Borja, duly seconded by Dir. Leonila G. Ramos and unanimously approved by all the members of the Board of Directors present; it is

RESOLVED, as it is hereby resolved, to approve the Annual Budget of San Rafael Water District for Calendar Year 2015;

RESOLVED FINALLY, that copies of this resolution be furnished all authorities concerned for their information and reference.

UNANIMOUSLY APPROVED.

SGD MARIVIC V. VERGEL DE DIOS
Board Chairman

SGD DANILO R. BORJA
Vice-chairman

SGD SOCORRO V. VALDECANTOS
Board Secretary

SGD LEONILA G. RAMOS
Board Treasurer

SGD MANUEL I. VASALLO, JR.
Board Auditor

APPROVED: **December 16, 2014**

MARIVIC V. VERGEL DE DIOS
Board Chairman

Certified Correct:

SOCORRO V. VALDECANTOS
Board Secretary

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 15

Budgetary Items

PERSONAL SERVICES		Admin/Fin.	Commcl.	OPERATIONS	BOD	Total
SALARIES AND WAGES						
Salaries and Wages	701	3,321,126.75	2,348,453.00	3,253,726.50	-	8,923,306.25
Salaries and Wages – Casual	705	27,000.00	-	83,208.00	-	110,208.00
					-	-
Total		3,348,126.75	2,348,453.00	3,336,934.50	-	9,033,514.25
OTHER COMPENSATION						
Personnel Economic Relief Allowance (PERA)	711	264,000.00	240,000.00	352,000.00	-	856,000.00
Representation Allowance (RA)	713	162,000.00	60,000.00	60,000.00	-	282,000.00
Transportation Allowance (TA)	714	162,000.00	60,000.00	60,000.00	-	282,000.00
Clothing/Uniform Allowance	715	55,000.00	50,000.00	70,000.00	-	175,000.00
Other Bonuses and Allowances	719	844,031.00	546,415.00	986,453.00	-	2,376,899.00
Overtime and Night Pay	723	40,000.00	51,663.70	330,600.00	-	422,263.70
Cash Gift	724	55,000.00	50,000.00	75,000.00	-	180,000.00
Year End Bonus	725	280,676.00	196,415.00	281,943.00	-	759,034.00
Total		1,862,707.00	1,254,493.70	2,215,996.00	-	5,333,196.70
PERSONNEL BENEFIT CONTRIBUTIONS						
Life and Retirement Insurance Contributions	731	401,775.21	281,814.36	400,432.14	-	1,084,021.71
PAG-IBIG Contributions	732	13,200.00	12,000.00	17,600.00	-	42,800.00
PHILHEALTH Contributions	733	36,162.50	27,237.50	38,650.00	-	102,050.00
ECC Contributions	734	13,200.00	12,000.00	17,600.00	-	42,800.00
Total		464,337.71	333,051.86	474,282.14	-	1,271,671.71
OTHER PERSONNEL BENEFITS						
Other Personnel Benefits	749	402,562.64	281,710.37	389,462.10	-	1,073,735.11
Total		402,562.64	281,710.37	389,462.10	-	1,073,735.11
TOTAL PERSONAL SERVICES		6,077,734.10	4,217,708.93	6,416,674.74	-	16,712,117.77

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2015
Budgetary Items

MAINTENANCE AND OTHER OPERATING EXPENSES		Admin/Fin.	Commcl.	OPERATIONS	BOD	Total
Other Maintenance & Operating Expenses 969		550,000.00				550,000.00
Total		550,000.00	-	-	-	550,000.00
TRAVELING EXPENSES						
Traveling Expenses - Local	751	60,000.00	48,000.00	28,800.00	60,000.00	196,800.00
Total		60,000.00	48,000.00	28,800.00	60,000.00	196,800.00
TRAINING AND SCHOLARSHIP EXPENSES						
Training Expenses	753	100,000.00	80,000.00	100,000.00	1,300,000.00	1,580,000.00
Total		100,000.00	80,000.00	100,000.00	1,300,000.00	1,580,000.00
SUPPLIES AND MATERIALS EXPENSES						
Office Supplies Expenses	755	100,000.00	150,000.00	100,000.00		350,000.00
Accountable Forms Expenses	756	19,380.00	289,800.00	-		309,180.00
Medical, Dental and Laboratory Supplies	760			487,100.00		487,100.00
Gasoline, Oil and Lubricants Expenses	761			717,000.00		717,000.00
Other Supplies Expense	765	128,095.00		-		128,095.00
Cooking Gas Expense	768	5,600.00		-		5,600.00
Water Expense	766	24,000.00				24,000.00
Total		277,075.00	439,800.00	1,304,100.00	-	2,020,975.00
UTILITY EXPENSES						
Electricity Expenses	767			11,338,425.00		11,338,425.00
Total		-	-	11,338,425.00	-	11,338,425.00
COMMUNICATION EXPENSES						
Postage and Deliveries	771	3,500.00				3,500.00
Telephone Expenses - Landline	772	40,200.00				40,200.00
Telephone Expense-Mobile	773	161,984.00				161,984.00
Advertising Expense	780	18,000.00				18,000.00
Internet Expenses	774	34,944.00				34,944.00
Total		258,628.00	-	-	-	258,628.00
MEMBERSHIP DUES AND CONTRIBUTION TO ORGANIZATIONS						
Membership Dues and Contribution to	778	39,000.00			-	39,000.00
Total		39,000.00				39,000.00
RENT EXPENSES						
Rent Expenses	782	216,100.77		39,130.44		255,231.21
Total		216,100.77	-	39,130.44	-	255,231.21
DONATIONS						
Donations	878	120,000.00				120,000.00
REPRESENTATION EXPENSES						
Representation Expenses	783	344,000.00			168,000.00	512,000.00
Extraordinary Expense	883	117,600.00				117,600.00
Total		581,600.00	-	-	168,000.00	749,600.00

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2015

Budgetary Items

MAINTENANCE AND OTHER OPERATING EXPENSES		Admin/Fin.	Commcl.	OPERATIONS	BOD	Total
SUBSCRIPTION EXPENSES						
Subscription Expenses	786	5,000.00				5,000.00
Total		5,000.00	-	-	-	5,000.00
PROFESSIONAL SERVICES						
Legal Services	791	42,000.00				42,000.00
Auditing Services	792	220,000.00				220,000.00
General Services	795			99,000.00		99,000.00
Security Services	797	144,000.00				144,000.00
Council /Board of Members Benefits	800				679,140.00	679,140.00
Total		406,000.00	-	99,000.00	679,140.00	1,184,140.00
REPAIRS AND MAINTENANCE						
Repairs and Maintenance - Land Improvements	802			25,000.00		25,000.00
Repairs & Maint- Other Structures	815			15,000.00		15,000.00
Repairs and Maintenance - Other Leasehold Improvements	819			20,000.00		20,000.00
Repairs and Maintenance - Office Equipment	821	20,000.00				20,000.00
Repairs and Maintenance - Furniture and Fixtures	822	20,000.00				20,000.00
Repairs and Maintenance - IT Equipment and Software	823	25,000.00				25,000.00
Repairs & Maint-Machinery	826			30,000.00		30,000.00
Repairs and Maintenance - Medical, Dental and	833			30,000.00		30,000.00
Repairs and Maintenance - Other Machinery and Equipment	840			30,000.00		30,000.00
Repairs and Maintenance - Motor Vehicles	841			181,800.00		181,800.00
Repairs and Maintenance - Other Property, Plant and Equipment	850			80,000.00		80,000.00
Repairs& Maintenance-Pumping Station	854			84,000.00		84,000.00
Repairs & Maintenance -Waterways	857			456,000.00		456,000.00
Total		65,000.00	-	951,800.00	-	1,016,800.00

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2015

Budgetary Items

MAINTENANCE AND OTHER OPERATING EXP		Admin/Fin.	Commcl.	OPERATIONS	BOD	Total
TAXES, INSURANCE PREMIUMS AND OTHER FEES						
Taxes, Duties and Licenses	891	979,823.91				979,823.91
Fidelity Bond Premiums	892	113,426.27				113,426.27
Insurance Expense	893	57,400.00				57,400.00
Total		1,150,650.18	-	-	-	1,150,650.18
NON-CASH EXPENSES						
Bad Debts expense	901		677,188.66			677,188.66
Total		-	677,188.66	-	-	677,188.66
DEPRECIATION						
Depreciation -Land Improvement	902	18,000.00				18,000.00
Depreciation-Other Structures	915	141,600.00				141,600.00
Depreciation-Leasehold Improvements	919	96,000.00				96,000.00
Depreciation -Office Equipment	921	86,400.00				86,400.00
Depreciation -Furnitures & Fixtures	922	45,600.00				45,600.00
Depreciation -IT Equip & Software	923	234,000.00				234,000.00
Depreciation -Machinery	926	54,000.00				54,000.00
Depreciation -Communication	929	51,600.00				51,600.00
Depreciation-Med.Dental&labEquip	933	66,000.00				66,000.00
Depreciation -Other Machinery & Equip	940	9,000.00				9,000.00
Depreciation-Motor Vehicles	941	222,000.00				222,000.00
Depreciation-Other Plnt.& Equip.	950	5,160,000.00				5,160,000.00
Total		6,184,200.00	-	-	-	6,184,200.00
TOTAL MAINTENANCE AND OTHER OPERATING EXP		9,893,253.95	1,244,988.66	13,861,255.44	2,207,140.00	27,206,638.05
FINANCIAL EXPENSES						
Interest Expenses	975	3,495,894.08				3,495,894.08
TOTAL FINANCIAL EXPENSES		3,495,894.08	-	-	-	3,495,894.08
GRAND TOTAL		19,466,882.13	5,462,697.59	20,277,930.18	2,207,140.00	47,414,649.90

Prepared by:

Analiza Mendoza
Admin Serv.Asst.A

Checked by:

M.V. Suarez
Admin/Finance Chief

Recommended by:

Numeriano Castañeda Jr.
General Manager

Approved by:

Marivic Vergel de Dios
Chairman -BOD

By Board Action: As per Board Res. No. 2014-60 Dated Dec. 16, 2014