



SAN RAFAEL WATER DISTRICT
Poblacion, San Rafael, Bulacan

EXCERPTS FROM THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
SAN RAFAEL WATER DISTRICT HELD AT SAN RAFAEL WATER DISTRICT ON JANUARY 16, 2018.

PRESENT:

Dir. Socorro V. Valdecantos	-	Board Chair
Dir. Marivic V. Vergel de Dios	-	Board Secretary
Dir. Danilo R. Borja	-	Board Member
Dir. Leonila G. Ramos	-	Board Member
Dir. Evelyn E. Dionisio	-	Board Member

OTHER PRESENT:

Engr. Numeriano M. Castañeda Jr.	-	General Manager
----------------------------------	---	-----------------

BOARD RESOLUTION NO. 2018-02
SERIES OF 2018

"A BOARD RESOLUTION APPROVING THE ANNUAL BUDGET OF SAN RAFAEL WATER DISTRICT FOR THE CALENDAR YEAR 2018 AMOUNTING TO NINETY-SIX MILLION, FIVE HUNDRED NINETY-EIGHT THOUSAND, TWO HUNDRED SEVENTY-SEVEN AND 5/100 (P 96,598,277.05)".

WHEREAS, the Management presented to the Board of Directors the proposed Annual Budget of San Rafael Water District for the Calendar Year 2018 for approval;

WHEREAS, after a careful and thorough study and review of the proposed 2018 Budget of San Rafael Water District, the Board of Directors found out that it is appropriate and necessary to the interest of the Water District and the public as well;

WHEREAS, the total amount of Budget for Calendar Year 2018 is Ninety-Six Million, Five Hundred Ninety-Eight Thousand, Two Hundred Seventy-Seven and 5/100 (P 96,598,277.05) with breakdown as follows:

CAPITAL EXPENDITURES	P 33,739,006.77
PERSONAL SERVICES	P 25,111,217.76
MAINTENANCE AND OTHER OPERATING EXPENSES	P 36,242,170.31
FINANCIAL EXPENSES	<u>P 1,505,882.71</u>
TOTAL BUDGET	P 96,598,277.05

NOW THEREFORE, upon motion of Dir. Danilo R. Borja duly seconded by Dir. Leonila G. Ramos and unanimously approved by all the members of the Board of Directors present; it is

RESOLVED, as it is hereby resolved, to approve the Annual Budget of San Rafael Water District for Calendar Year 2018 amounting to Ninety-Six Million, Five Hundred Ninety-Eight Thousand, Two Hundred Seventy-Seven and 5/100 (P 96,598,277.05);

RESOLVED FINALLY, that copies of this resolution be furnished all authorities concerned for their information and reference.

UNANIMOUSLY APPROVED.

SGD SOCORRO V. VALDECANTOS
Board Chair

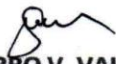
SGD MARIVIC V. VERGEL DE DIOS
Board Secretary


SGD LEONILA G. RAMOS
Board Member

SGD DANILO R. BORJA
Board Member

SGD EVELYN E. DIONISIO
Board Member

Certified Correct:


SOCORRO V. VALDECANTOS
Board Chair


MARIVIC V. VERGEL DE DIOS
Board Secretary

PROPOSED BUDGET FOR CY 2018

Budgetary Items

PERSONAL SERVICES		Admin/Fin.	Commercial	Operation/Prod	BOD	Total
SALARIES AND WAGES						
Salaries and Wages	701	5,451,169.00	3,695,630.50	5,622,331.00	-	14,769,130.50
					-	-
Total		5,451,169.00	3,695,630.50	5,622,331.00	-	14,769,130.50
OTHER COMPENSATION						
Personnel Economic Relief Allowance (PERA)	711	348,000.00	332,000.00	492,000.00	-	1,172,000.00
Representation Allowance (RA)	713	162,000.00	60,000.00	60,000.00	-	282,000.00
Transportation Allowance (TA)	714	162,000.00	60,000.00	60,000.00	-	282,000.00
Clothing/Uniform Allowance	715	78,000.00	108,000.00	72,000.00	-	258,000.00
Other Bonuses and Allowances	719	804,876.70	560,072.30	829,689.00	-	2,194,638.00
Honoraria	720	37,500.00	12,500.00	35,000.00	-	85,000.00
Overtime and Night Pay	723	50,000.00	79,202.58	487,040.45	-	616,243.03
Cash Gift	724	75,000.00	69,000.00	108,000.00	-	252,000.00
Year End Bonus	725	430,127.00	315,978.00	449,256.00	-	1,195,361.00
Total		2,147,503.70	1,596,752.88	2,592,985.45	-	6,337,242.03
PERSONNEL BENEFIT CONTRIBUTIONS						
Life and Retirement Insurance Contributions	731	654,140.28	674,679.84	443,475.66	-	1,772,295.78
PAG-IBIG Contributions	732	17,400.00	16,800.00	24,600.00	-	58,800.00
PHILHEALTH Contributions	733	60,348.76	50,816.71	73,082.39	-	184,247.86
ECC Contributions	734	17,400.00	16,800.00	24,600.00	-	58,800.00
Total		749,289.04	759,096.55	565,758.05	-	2,074,143.64
OTHER PERSONNEL BENEFITS						
Other Personnel Benefits	749	837,562.92	450,523.67	642,615.00	-	1,930,701.59
Total		837,562.92	450,523.67	642,615.00	-	1,930,701.59
TOTAL PERSONAL SERVICES		9,185,524.66	6,502,003.60	9,423,689.50	-	25,111,217.76

**SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2018**

Budgetary Items

MAINTENANCE AND OTHER OPERATING EXPENSES		Admin/Fin.	Commercial	Operation/Prod	BOD	Total
Other Maintenance & Operating Expenses 969		841,000.00				841,000.00
Total		841,000.00	-	-	-	841,000.00
TRAVELING EXPENSES						
Traveling Expenses - Local	751	60,000.00	57,600.00	28,800.00	50,000.00	196,400.00
Total		60,000.00	57,600.00	28,800.00	50,000.00	196,400.00
TRAINING AND SCHOLARSHIP EXPENSES						
Training Expenses	753	500,000.00	100,000.00	200,000.00	2,000,000.00	2,800,000.00
Total		500,000.00	100,000.00	200,000.00	2,000,000.00	2,800,000.00
SUPPLIES AND MATERIALS EXPENSES						
Office Supplies Expenses	755	82,572.00	82,572.00	82,572.47		247,716.47
Accountable Forms Expenses	756	15,750.00	614,000.00	-		629,750.00
Medical, Dental and Laboratory Supplies	760			1,977,600.00		1,977,600.00
Gasoline, Oil and Lubricants Expenses	761		-	767,952.00		767,952.00
Other Supplies Expense	765	320,559.00	200,000.00	-		520,559.00
Cooking Gas Expense	768	5,600.00		-		5,600.00
Water Expense	766	18,000.00				18,000.00
Total		442,481.00	896,572.00	2,828,124.47	-	4,167,177.47
UTILITY EXPENSES						
Electricity Expenses	767		-	11,860,889.57		11,860,889.57
Total		-	-	11,860,889.57	-	11,860,889.57
COMMUNICATION EXPENSES						
Postage and Deliveries	771	20,000.00				20,000.00
Telephone Expenses - Landline	772	40,200.00				40,200.00
Telephone Expense-Mobile	773	90,104.00	-	-	-	90,104.00
Advertising Expense	780	25,000.00				25,000.00
Internet Expenses	774	68,560.00		-		68,560.00
Total		243,864.00	-	-	-	243,864.00
MEMBERSHIP DUES AND CONTRIBUTION TO ORGANIZATIONS						
Membership Dues and Contribution to	778	49,700.00			-	49,700.00
Total		49,700.00				49,700.00
RENT EXPENSES						
Rent Expenses	782	326,760.54				326,760.54
Total		326,760.54	-	-	-	326,760.54
DONATIONS						
Donations	878	70,000.00				70,000.00
REPRESENTATION EXPENSES						
Representation Expenses	783	657,000.00			-	657,000.00
Extraordinary Expense	883	117,600.00				117,600.00
Total		844,600.00	-	-	-	844,600.00

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2018

Budgetary Items

MAINTENANCE AND OTHER OPERATING EXPENSES		Admin/Fin.	Commercial	Operation/Prod	BOD	Total
SUBSCRIPTION EXPENSES						
Subscription Expenses	786	5,000.00				5,000.00
Total		5,000.00	-	-	-	5,000.00
PROFESSIONAL SERVICES						
Legal Services	791	46,000.00				46,000.00
Auditing Services	792	150,000.00				150,000.00
Security Services	797	158,400.00				158,400.00
Other Professional Services\	799	500,000.00				500,000.00
Council /Board of Members Benefits	800				1,954,368.00	1,954,368.00
Total		854,400.00	-	-	1,954,368.00	2,808,768.00
REPAIRS AND MAINTENANCE						
Repairs and Maintenance - Land Improvements	802			18,000.00		18,000.00
Repairs & Maint- Other Structures	815			30,000.00		30,000.00
Repairs and Maintenance - Other Leasehold Improvements	819			60,000.00		60,000.00
Repairs and Maintenance - Office Equipment	821			20,000.00		20,000.00
Repairs and Maintenance - Furniture and Fixtures	822			5,000.00		5,000.00
Repairs and Maintenance - IT Equipment and Software	823			25,000.00		25,000.00
Repairs & Maint-Machinery	826			50,000.00		50,000.00
Repairs and Maintenance - Medical, Dental and	833			40,000.00		40,000.00
Repairs and Maintenance - Other Machinery and Equipment	840			15,000.00		15,000.00
Repairs and Maintenance - Motor Vehicles	841			559,700.00		559,700.00
Repairs and Maintenance - Other Property, Plant and Equipment	850			450,000.00		450,000.00
Repairs& Maintenance-Pumping Station	854			50,000.00		50,000.00
Repairs & Maintenance -Waterways	857			640,800.00		640,800.00
Total		-	-	1,963,500.00	-	1,963,500.00

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2018

Budgetary Items

MAINTENANCE AND OTHER OPERATING EXPENSES		Admin/Fin.	Commercial	Operation/Prod	BOD	Total
TAXES, INSURANCE PREMIUMS AND OTHER FEES						
Taxes, Duties and Licenses	891	1,483,231.90				1,483,231.90
Fidelity Bond Premiums	892	91,900.60				91,900.60
Insurance Expense	893	101,800.00				101,800.00
Total		1,676,932.50	-	-	-	1,676,932.50
NON-CASH EXPENSES						
Bad Debts expense	901			35,378.23		35,378.23
Total		-	-	35,378.23	-	35,378.23
DEPRECIATION						
Depreciation -Land Improvement	902	27,600.00		-		27,600.00
Depreciation-Other Structures	915	222,000.00				222,000.00
Depreciation-Leasehold Improvements	919	114,000.00				114,000.00
Depreciation -Office Equipment	921	78,000.00				78,000.00
Depreciation -Furnitures & Fixtures	922	38,400.00				38,400.00
Depreciation -IT Equip & Software	923	321,600.00				321,600.00
Depreciation -Machinery	926	336,000.00				336,000.00
Depreciation -Communication	929	75,600.00				75,600.00
Depreciation-Med.Dental&labEquip	933	70,800.00				70,800.00
Depreciation -Other Machinery & Equip	940	34,200.00				34,200.00
Depreciation-Motor Vehicles	941	504,000.00				504,000.00
Depreciation-Other Pnt.& Equip.	950	6,600,000.00				6,600,000.00
Total		8,422,200.00	-	-	-	8,422,200.00
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES		14,266,938.04	1,054,172.00	16,916,692.27	4,004,368.00	36,242,170.31
FINANCIAL EXPENSES						
Interest Expenses	975	1,505,882.71				1,505,882.71
TOTAL FINANCIAL EXPENSES		1,505,882.71	-	-	-	1,505,882.71
GRAND TOTAL		24,958,345.41	7,556,175.60	26,340,381.77	4,004,368.00	62,859,270.78

Prepared by:

Analiza Mendoza
Admin Serv.Asst.A

Checked by:

M.V. Suarez/J.Inductivo/J.Viola
Admin/Finance /Oper/Comm

Recommended by:

Numeriano Castañeda Jr.
General Manager

Approved by:

Socorro Valdecantos
Chairman -BOD

By Board Action: As per Board Res. No. 2018-02 Jan. 14, 2018