



SAN RAFAEL WATER DISTRICT
Poblacion, San Rafael, Bulacan

EXCERPTS FROM THE MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF SAN RAFAEL WATER DISTRICT HELD AT SAN RAFAEL WATER DISTRICT ON JANUARY 7, 2016.

PRESENT:

Dir. Socorro V. Valdecantos	-	Board Chair
Dir. Leonila G. Ramos	-	Vice-Chair
Dir. Marivic V. Vergel de Dios	-	Board Secretary
Dir. Manuel I. Vasallo, Jr.	-	Board Auditor
Dir. Evelyn E. Dionisio	-	Board Member
Engr. Numeriano M. Castañeda Jr.	-	General Manager

OTHERS PRESENT:

Engr. Numeriano M. Castañeda Jr.	-	General Manager
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BOARD RESOLUTION NO. 2016-01
SERIES OF 2016

"A BOARD RESOLUTION APPROVING THE ANNUAL BUDGET OF SAN RAFAEL WATER DISTRICT FOR THE CALENDAR YEAR 2016".

WHEREAS, the Management presented to the Board of Directors the proposed Annual Budget of San Rafael Water District for the Calendar Year 2016 for approval;

WHEREAS, after a careful and thorough study and review of the proposed 2016 Budget of San Rafael Water District, the Board of Directors found out that it is appropriate and necessary to the interest of the Water District and the public as well;

NOW THEREFORE, upon motion of Dir. Manuel I. Vasallo, Jr., duly seconded by Dir. Marivic V. Vergel de Dios and unanimously approved by all the members of the Board of Directors present; it is

RESOLVED, as it is hereby resolved, to approve the Annual Budget of San Rafael Water District for Calendar Year 2016;

RESOLVED FINALLY, that copies of this resolution be furnished all authorities concerned for their information and reference.

UNANIMOUSLY APPROVED

SGD


SOCORRO V. VALDECANTOS
Board Chair

SGD LEONILA G. RAMOS
Vice-Chair

SGD MARIVIC V. VERGEL DE DIOS
Board Secretary

SGD MANUEL I. VASALLO, JR.
Board Auditor

SGD EVELYN E. DIONISIO
Board Member

Date Approved: January 7, 2016

Certified Correct:


SOCORRO V. VALDECANTOS
Board Chair


MARIVIC V. VERGEL DE DIOS
Board Secretary

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2016

Budgetary Items

PERSONAL SERVICES		Admin/Fin.	Operation/Prod	Commercial	BOD	Total
SALARIES AND WAGES						
Salaries and Wages	701	3,706,980.00	3,546,822.50	2,577,728.25	-	9,831,530.75
Salaries and Wages – Casual	705	220,164.00	205,194.00	69,948.00	-	495,306.00
					-	.
Total		3,927,144.00	3,752,016.50	2,647,676.25	-	10,326,836.75
OTHER COMPENSATION						
Personnel Economic Relief Allowance (PERA)	711	312,000.00	396,000.00	264,000.00	-	972,000.00
Representation Allowance (RA)	713	162,000.00	60,000.00	60,000.00	-	282,000.00
Transportation Allowance (TA)	714	162,000.00	60,000.00	60,000.00	-	282,000.00
Clothing/Uniform Allowance	715	65,000.00	85,000.00	55,000.00	-	205,000.00
Other Bonuses and Allowances	719	787,374.00	913,141.00	657,995.00	-	2,358,510.00
Overtime and Night Pay	723	40,000.00	76,583.96	339,575.15	-	456,159.11
Cash Gift	724	65,000.00	85,000.00	55,000.00	-	205,000.00
Year End Bonus	725	323,737.53	323,308.39	226,177.63	-	873,223.55
Total		1,917,111.53	1,999,033.35	1,717,747.78	-	5,633,892.66
PERSONNEL BENEFIT CONTRIBUTIONS						
Life and Retirement Insurance Contributions	731	471,257.28	450,241.98	317,721.15	-	1,239,220.41
PAG-IBIG Contributions	732	15,600.00	19,800.00	13,200.00	-	48,600.00
PHILHEALTH Contributions	733	41,100.00	44,175.00	30,550.00	-	115,825.00
ECC Contributions	734	15,600.00	19,800.00	13,200.00	-	48,600.00
Total		543,557.28	534,016.98	374,671.15	-	1,452,245.41
OTHER PERSONNEL BENEFITS						
Other Personnel Benefits	749	469,539.76	440,688.17	319,833.00	-	1,230,060.93
Total		469,539.76	440,688.17	319,833.00	-	1,230,060.93
TOTAL PERSONAL SERVICES		6,857,352.57	6,725,755.00	5,059,928.18	-	18,643,035.75

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2016
Budgetary Items

MAINTENANCE AND OTHER OPERATING EXPENSES		Admin/Fin.	Operation/Prod	Commercial	BOD	Total
Other Maintenance & Operating Expenses 969		530,000.00				530,000.00
Total		530,000.00	-	-	-	530,000.00
TRAVELING EXPENSES						
Traveling Expenses - Local	751	60,000.00	28,800.00	30,000.00	50,000.00	168,800.00
Total		60,000.00	28,800.00	30,000.00	50,000.00	168,800.00
TRAINING AND SCHOLARSHIP EXPENSES						
Training Expenses	753	370,000.00	365,000.00	370,000.00	1,600,000.00	2,705,000.00
Total		370,000.00	365,000.00	370,000.00	1,600,000.00	2,705,000.00
SUPPLIES AND MATERIALS EXPENSES						
Office Supplies Expenses	755	100,000.00	100,000.00	80,000.00		280,000.00
Accountable Forms Expenses	756	11,880.00	248,500.00	-		260,380.00
Medical, Dental and Laboratory Supplies	760		622,800.00			622,800.00
Gasoline, Oil and Lubricants Expenses	761		514,800.00			514,800.00
Other Supplies Expense	765	216,876.00		120,000.00		336,876.00
Cooking Gas Expense	768	5,600.00		-		5,600.00
Water Expense	766	30,000.00				30,000.00
Total		364,356.00	1,486,100.00	200,000.00	-	2,050,456.00
UTILITY EXPENSES						
Electricity Expenses	767		9,043,000.00			9,043,000.00
Total		-	9,043,000.00	-	-	9,043,000.00
COMMUNICATION EXPENSES						
Postage and Deliveries	771	3,500.00				3,500.00
Telephone Expenses - Landline	772	40,200.00				40,200.00
Telephone Expense-Mobile	773	37,152.00	29,616.00	23,336.00	14,376.00	104,480.00
Advertising Expense	780	18,000.00				18,000.00
Internet Expenses	774	34,944.00		4,800.00		39,744.00
Total		133,796.00	29,616.00	28,136.00	14,376.00	205,924.00
MEMBERSHIP DUES AND CONTRIBUTION TO ORGANIZATIONS						
Membership Dues and Contribution to	778	49,500.00			-	49,500.00
Total		49,500.00				49,500.00
RENT EXPENSES						
Rent Expenses	782	276,841.23				276,841.23
Total		276,841.23	-	-	-	276,841.23
DONATIONS						
Donations	878	50,000.00				50,000.00
REPRESENTATION EXPENSES						
Representation Expenses	783	354,000.00			192,000.00	546,000.00
Extraordinary Expense	883	117,600.00				117,600.00
Total		521,600.00	-	-	192,000.00	713,600.00

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2016

Budgetary Items

MAINTENANCE AND OTHER OPERATING EXPENSES		Admin/Fin.	Operation/Prod	Commercial	BOD	Total
SUBSCRIPTION EXPENSES						
Subscription Expenses	786	5,000.00				5,000.00
Total		5,000.00	-	-	-	5,000.00
PROFESSIONAL SERVICES						
Legal Services	791	42,000.00				42,000.00
Auditing Services	792	220,000.00				220,000.00
General Services	795		79,500.00			79,500.00
Security Services	797	134,882.40				134,882.40
Council /Board of Members Benefits	800				1,128,420.00	1,128,420.00
Total		396,882.40	79,500.00	-	1,128,420.00	1,604,802.40
REPAIRS AND MAINTENANCE						
Repairs and Maintenance - Land Improvements	802		25,000.00			25,000.00
Repairs & Maint- Other Structures	815		15,000.00			15,000.00
Repairs and Maintenance - Other Leasehold Improvements	819		20,000.00			20,000.00
Repairs and Maintenance - Office Equipment	821	20,000.00				20,000.00
Repairs and Maintenance - Furniture and Fixtures	822	20,000.00				20,000.00
Repairs and Maintenance - IT Equipment and Software	823	25,000.00				25,000.00
Repairs & Maint-Machinery	826		50,000.00			50,000.00
Repairs and Maintenance - Medical, Dental and	833		40,000.00			40,000.00
Repairs and Maintenance - Other Machinery and Equipment	840		20,000.00			20,000.00
Repairs and Maintenance - Motor Vehicles	841		185,000.00			185,000.00
Repairs and Maintenance - Other Property, Plant and Equipment	850		220,000.00			220,000.00
Repairs& Maintenance-Pumping Station	854		200,000.00			200,000.00
Repairs & Maintenance -Waterways	857		356,000.00	-		356,000.00
Total		65,000.00	1,131,000.00	-	-	1,196,000.00

SAN RAFAEL WATER DISTRICT
PROPOSED BUDGET FOR CY 2016

Budgetary Items

MAINTENANCE AND OTHER OPERATING EX		Admin/Fin.	Operation/Prod	Commercial	BOD	Total
TAXES, INSURANCE PREMIUMS AND OTHER FEES						
Taxes, Duties and Licenses	891	985,533.31				985,533.31
Fidelity Bond Premiums	892	100,000.00				100,000.00
Insurance Expense	893	58,400.00				58,400.00
Total		1,143,933.31	-	-	-	1,143,933.31
NON-CASH EXPENSES						
Bad Debts expense	901			72,890.39		72,890.39
Total		-	-	72,890.39	-	72,890.39
DEPRECIATION						
Depreciation -Land Improvement	902	21,600.00		-		21,600.00
Depreciation-Other Structures	915	138,000.00				138,000.00
Depreciation-Leasehold Improvements	919	96,000.00				96,000.00
Depreciation -Office Equipment	921	66,000.00				66,000.00
Depreciation -Furnitures & Fixtures	922	42,000.00				42,000.00
Depreciation -IT Equip & Software	923	252,000.00				252,000.00
Depreciation -Machinery	926	102,000.00				102,000.00
Depreciation -Communication	929	57,600.00				57,600.00
Depreciation-Med.Dental&labEquip	933	66,000.00				66,000.00
Depreciation -Other Machinery & Equip	940	18,000.00				18,000.00
Depreciation-Motor Vehicles	941	402,000.00				402,000.00
Depreciation-Other Pnt.& Equip.	950	5,400,000.00				5,400,000.00
Total		6,661,200.00	-	-	-	6,661,200.00
TOTAL MAINTENANCE AND OTHER OPERATING EX		10,578,108.94	12,163,016.00	701,026.39	2,984,796.00	26,426,947.33
FINANCIAL EXPENSES						
Interest Expenses	975	2,501,698.60				2,501,698.60
TOTAL FINANCIAL EXPENSES		2,501,698.60	-	-	-	2,501,698.60
GRAND TOTAL		19,937,160.11	18,888,771.00	5,760,954.57	2,984,796.00	47,571,681.68

Prepared by:

Analiza Mendoza
Admin Serv.Asst.A

Checked by:

M.V. Suarez
Admin/Finance Chief

Recommended by:

Numeriano Castañeda Jr.
General Manager

Approved by:

Socorro Valdecantos
Chairman -BOD